



Team UCP Newsletter

Autism Center for Excellence - Auburn Adult Growth Experience
- CLASP Independent Living Services - Discovering Options
- Project P.L.A.Y. - Respite Family Services - Sacramento Adult
Growth Experience - Saddle Pals - South Area Adult Growth
Experience - San Juan Adult Growth Experience - Shuttle -
Transportation - Twin Rivers Adult Growth Experience 1 - Twin
Rivers Adult Growth Experience 2 - Woodland Community Options

UCP of Greater Sacramento is the leading provider of comprehensive services to children and adults with all developmental disabilities and their families. UCP works with 1,700 people a month in our five county area, empowering children and adults who – without support – would be isolated from community.

Communicate ♦ Serve ♦ Grow ♦ Sustain

A Newsletter for and about the people of UCP of Greater Sacramento

February, 2010

MESSAGE FROM THE PRESIDENT & CEO

By Doug Bergman

As UCP moves forward with new systems, please keep in mind this is driving costs from our expenses. Simply this means that we are more efficient regarding our daily expenses of both employees and operations. This also allows us to reinvest those savings back into our most valued assets, our clients and you! Novatime is our most recent initiative regarding an automated time and attendance system. We envision that this new system will ultimately reduce payroll processing time by 16-20 hours per payroll and it provides immediate information to both team members and managers regarding benefits such as vacation and sick leave. You will continue to see UCP move forward with other projects, where we can reduce administrative costs, thus allowing us to keep our costs down. We currently offer a version of electronic payroll, Direct Deposit, and we already have over 100 people enrolled. With Direct Deposit, your payroll is usually deposited into your bank, the day before the actual payroll dates of the 10th and 25th; your funds are in your account first thing in the morning of payday rather than waiting until noon. If you are interested in signing up for Direct Deposit, and an email delivery of your pay stub, please ask your Program Manager for a Direct Deposit form and send it to Payroll.

Keep up the great work in our community and please continue to be safe.

TAKE A "PEEK"!

By Diane Fournier

Auburn Age located in the DeWitt Center in Auburn, California, is a one-woman UCP operation. Not that **Susan Peek** is the only person working with this set of funny, and hard working consumers, she is UCP's only representative in that program.

Most UCP team members don't even know Susan exists or the superior job she does each day for UCP. Each time I have the opportunity to observe this

program, I come away feeling great. The students show me their work and insist that each other act socially appropriate without being belligerent or unkind. Each student knows what activity will be taking place each hour and are quick to remind each other when the transition is near.

Susan does a wonderful job with the consumers and should be proud of everything she has helped them accomplish.

CONGRATULATIONS March Anniversaries

Katherine Kokkos, TRII	23 yrs
Patsy Williams, DO	10 yrs.
Judith Hardin, Respite	9 yrs.
Nirpal Bisla, Respite	6 yrs.
Robert Martinez, Trans.	6 yrs.
Karem Solis, Respite	5 yrs.
Carol Cantrell, Respite	5 yrs.
Nichole Weeks, Respite	5 yrs.
Randi Koutney, Respite	5 yrs.
Doug Bergman, Admin.	4 yrs
Beatrice Wilson, SJ	4 yrs.
Alena Cuevas, SAAGE	4 yrs.
Betty Mitchell, Respite	3 yrs.
Megan Wilson, SP	3 yrs.
Wade Cater, Shuttle	3 yrs.
John Carey, Shuttle	3 yrs.
Justin Bangoy, Shuttle	3 yrs.
Emily Hunt, Shuttle	3 yrs.



Development & Marketing News

By Steve Horton

Community Support: The employees in the 21 CVS Pharmacy stores in our area want to support UCP. The CVS Caremark foundation gave \$2,500 to our Autism Center for Excellence in December. The District Sales Manager and two store managers took a tour of A.C.E. hosted by David Rossi, Assistant Director. We discussed ways that the CVS employees could be involved with supporting UCP.

Individuals: People who understand the mission of UCP and have an interest in our work want to find ways to support UCP's people. To that end we are developing a mission-focused introduction process which can be hosted in our office. You will see pictures of our clients up on the walls and other visuals to tell the story of

the UCP mission. I'd be happy to give you a Tour so ask for me and if I am available I will provide you a UCP Tour.

You can be a part of supporting UCP through a payroll deduction. If you make a deduction of \$2/pay check you can give \$48 annually in support of the programs and services of UCP.

Website: We have completed stage one of our new website. Check out www.ucpsacto.org.

We have had to revise how we sell UCP Logo Wear. We are developing an order form that will be circulated to the staff. We have minimum number of items we have to order before these pre-paid orders can be processed. More information forthcoming.

TEAMWORK = SAFETY

By Verlene Nakatani

Effective teamwork and working safely on the job can reduce workplace accidents. Here are just a few examples of how you can be an exceptional team player:

Always have a teammate when lifting and transferring our clients. Use your communication skills, maintain eye contact with your teammate, and count out loud "1, 2, 3, lift!"

Help your team mates to remember our "buzz words" for back care-keep it close, keep the curves, build a bridge, and blink.

Clean up spills immediately, even if you were not the one who spilled it.

Inform our bus drivers and bus aides if your client has had a particularly bad day and is exhibiting interfering behavior or medical

issues they may have had that day at program.

Inform our program staff and care home if the clients riding on your buses have had a particularly bad day and are exhibiting interfering behavior or medical issues they may have had en route.

Use your observation skills to assess unsafe acts and unsafe conditions and correct immediately.

Remind each other to take their time and avoid shortcuts.

If you see your team mate needs help, please help them.

Teamwork is the key for upholding a safe working environment!

March Anniversaries

Cont.

Fuad Haddad, Respite	2 yrs.
Krystal Hicks, Respite	2 yrs.
Rosa Sciales, Respite	2 yrs.
T.Razumovsky, Admin.	2 yrs.
Heather Elliott, Respite	2 yrs.
Amparo Panuco, Respite	2 yrs.
Enrique Cobian, Shuttle	2 yrs.
Kelly Briggs, Respite	1 yr.
Robert Hernandez, Trans.	1 yr.
Ashley Smith, TRII	1 yr.
Edward Corda, Shuttle	1 yr.
Logan Brown, Shuttle	1 yr.
Lisa Grijalva, SP	1 yr.
Bach Nguyen, Respite	1 yr.
Twylia Whitson, Respite	1 yr.
Julia Capps, Respite	1 yr.
K.Razumovsky, Respite	1 yr.
Celeste Alvarado, Respite	1 yr.
Terry Xiong, SAAGE	1 yr.
Carmen Barrios, SacAGE	1 yr.
K. Hammergren, WCO	1 yr.
Peter Anderson, CLASP	1 yr.
Marie Conde, Respite	1 yr.
Lillian Carter, Respite	1 yr.
Alyssa Talbot, Respite	1 yr.

UCP—OPEN POSITIONS

⇒ Respite Workers- P/T

